**POSITION :** Information Security Specialist

**REPORTING TO :** Head of Information Security Management

**DIVISION :** IT Department

**Contact :** [**FA.DN@fpt.com/**](mailto:FA.DN@fpt.com/) **Ms. Trâm: 0333.024.940**

1. **Requirements**

**Educational Level :** University Graduated;

**Work Experience :** Min 1 years

**Skills :** - Understanding on System or network or endpoint or IT risk or Security

* + Good understanding of common standards such as ISO 27001 (Information Security Management System); PCI DSS, NIST, CIS
  + Highly developed diagnostic, analytical and conceptual skills to identify and drive creative solutions and practical risk-based strategy and implementation;
  + Excellent interpersonal communication, influencing and relationship building skills, including the ability to effectively communicate with a range of people across and external to the organization and in a wide range of cultural and communication contexts.

1. **Purpose**
   * To identify the information risk and gaps in FSU project activities recommend action to reduce overall risk.
2. **Responsibility**

For this position, minimum works are as follows,

* + Plan, complete and design bespoke audit procedures and tests
  + Attend meetings and interview staff to gather audit evidence such as audit documents and information
  + Examine and observe business procedures including stock takes, accounts, financial records, and other documentation
  + Analyze data to identify IT reporting errors, fraud, and operational Business risks
  + Prepare the final audit report, including highlighting issues and problems, and making recommendations for improvements to systems and processes
  + Discuss the conclusion and recommendations from the audit with clients, including agreeing recommendations to make improvements
  + Assess the existing risk management process, and accurately record the results